**Date last modified/updated:** Click here to enter a date. **Internal audit:** Click here to enter a date.

**Who last modified/updated:** Click here to enter text. **Management review:** Click here to enter a date.

**This part of the Navigator Playbook is completed when you have:**

1. **Identified the risks and opportunities pertaining to the ability of your EnMS to achieve its intended outcomes.**
2. **For each of the identified risks and opportunities, planned and implemented actions to address them using the processes of the EnMS and record this information.**
3. **Planned for how the actions taken will be evaluated for effectiveness. Performed an effectiveness evaluation.**
4. **Identify the risks and opportunities pertaining to the ability of your EnMS to achieve its intended outcomes.**

|  |  |  |
| --- | --- | --- |
| [ ]  | We have decided on a means or method to determine what are and are not strategic business risks and opportunities that need to be addressed.  | Click here to enter text. |
| [ ]  | We have identified the risks and opportunities and listed them in the Task 1 Worksheet. | Click here to enter text. |
| [ ]  | We have reviewed the identified risks and opportunities with top management. | Click here to enter text. |

1. **For each of the identified risks and opportunities, plan and implement actions to address them using the processes of the EnMS and record this information.**

|  |  |  |
| --- | --- | --- |
| [ ]  | We have plans to manage the identified risks and opportunities. | Click here to enter text. |
| [ ]  | We have implemented the actions needed to address the risks and opportunities listed in the Task 1 Worksheet. | Click here to enter text. |

1. **Plan for how the actions taken will be evaluated for effectiveness. Perform an effectiveness evaluation.**

|  |  |  |
| --- | --- | --- |
| [ ]  | We have developed a process to evaluate the effectiveness of the actions taken to manage the risks and opportunities listed in the Task 1 Worksheet. | Click here to enter text. |

**Top Management Approval**

|  |  |  |
| --- | --- | --- |
| [ ]  | Date approved: | Click here to enter a date. |
| [ ]  | Who approved: | Click here to enter text. |

**Comments**

Click here to enter text.

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