**Date last modified/updated:** Click here to enter a date. **Internal audit:** Click here to enter a date.

**Who last modified/updated:** Click here to enter text. **Management review:** Click here to enter a date.

**This part of the SEEC Navigator Playbook is completed when you have:**

1. **Identified the energy uses that consume the most energy within your boundaries.**
2. **Identified factors and persons that affect the energy consumption of identified energy uses.**
3. **Established selection criteria for identifying which of these energy uses should be a significant energy use (SEU).**
4. **Determine SEU energy performance based upon energy consumption and relevant variables as appropriate.**
5. **Review the SEU selection criteria as part of the SEU update process.**
6. **Identify the energy uses that consume the most energy within your boundaries.**

|  |
| --- |
| Click here to enter text. |

1. **Identify factors and persons that affect the energy consumption of identified energy uses.**

[ ]  Complete columns 3 and 4 in the Energy Use table in the 50001 Ready Navigator Playbook Worksheet for Task 8: Energy Data Collection and Analysis.

1. **Establish selection criteria for identifying which of these energy uses should be a significant energy use (SEU).**

[ ]  We have established criteria for determining SEUs.

Detail criteria below:

|  |
| --- |
| Click here to enter text. |

[ ]  We have established methods for determining SEUs.

Detail methods below:

|  |
| --- |
| Click here to enter text. |

[ ]  SEUs have been identified, along with current performance and associated responsible personnel

[ ]  We have identified and listed these relevant variables in the table below:

1. **Determine SEU energy performance based upon energy consumption and relevant variables as appropriate.**

Click here to enter text.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SEU Name** | **Criteria for Selection** | **Relevant Variable(s)** | **Current Energy Performance** | **Projected Energy Consumption** | **Personnel Responsible** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |

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| [ ]  | Date entered: | Click here to enter a date. |
| [ ]  | Who entered: | Click here to enter text. |
| [ ]  | Who reviewed: | Click here to enter text. |

1. **Review the SEU selection criteria as part of the SEU update process.**

[ ]  We have established a procedure for continually reviewing relevant variables at regularly scheduled intervals, along with responsible personnel.

Click here to enter text.

[ ]  Developed a system for monitoring performance of SEUs

Click here to enter text.

[ ]  Assigned roles and responsibilities for monitoring SEUs

Click here to enter text.

[ ]  Established a regular schedule for monitoring SEUs

Click here to enter text.

**Top Management Approval**

|  |  |  |
| --- | --- | --- |
| [ ]  | Date approved: | Click here to enter a date. |
| [ ]  | Who approved: | Click here to enter text. |

**Comments**

Click here to enter text.

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